

## Occupied Installation Release Form

Property Name \_\_\_\_\_

Installation Date \_\_\_\_\_

Unit Number \_\_\_\_\_



Dear Resident:

Congratulations on your new Seamless Flooring installation! Please read the following instructions and acknowledge that you understand your responsibilities. If you have any questions, please call us.

**\*\*THIS FORM MUST BE SIGNED AND FAXED BACK 24 HOURS PRIOR TO INSTALLATION\*\***

Please do the following prior to installation:

- Remove all items prior to installation.
- Installation can cause extensive dust, please cover items you wish to keep clean.
- Anything fragile must be stored safely out of the area.
- We will not move: Breakables, vases, knick knacks, clothes, shoes, glassware, wall hangings, pictures, aquariums, animal litter, food dishes, refrigerator contents, plants, personal items, jewelry, cash, collectables, CD's, electronics, water beds, pool tables, pianos, musical instruments or any unidentifiable objects.
- We will not disassemble: Beds or bed frames. We will not move broken furniture, antiques or excessively heavy furniture.
- Units with pets must have the pet confined to a room not receiving new flooring. If pet(s) is left in a room, please indicate with a note on the door, which room not to enter. We will not be responsible for loss of pets.
- Your door(s) may be left open for extended periods of time; please be aware we are not responsible for items left unsecured. We are also not responsible for heating/air conditioning costs incurred.
- Sometimes furniture must be placed on the balcony or outside the unit; we are not responsible for damage caused by outdoor conditions such as: dust, heat, rain, sun or other elements.
- The utmost care is taken when moving your furniture, however incidental nicks and scratches are possible. Seamless Flooring is not responsible for minor damage. In the event major damage is caused, we will agree on a 'current value' settlement of the damaged piece(s).
- Please inform us of any electrical wiring such as: alarms, speakers, or security equipment.
- Please remember to move personal items from closets and shelving.
- If your refrigerator is to be moved, please remove any breakable items. Since your refrigerator/freezer may be shut off for an extended period of time, please make arrangements for items that must remain cold.
- Any moisture found under your existing flooring may require us to allow ample drying time. A second day may be required for installation in such circumstances.

By signing below, I understand the instructions and responsibilities outlined above. I understand Seamless Flooring must have a signed copy prior to work commencing. Seamless Flooring cannot guarantee specific arrival time or amount of time required for your installation. Seamless Flooring is not responsible for "lost time" or financial compensation due to installation delays.

\_\_\_\_\_  
Property Staff Name

\_\_\_\_\_  
Property Staff Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Resident Name

\_\_\_\_\_  
Resident Signature

\_\_\_\_\_  
Resident Phone Number

LA Fax 818-626-9115 \* Chino Fax 909-235-7856 \* Las Vegas Fax 702-614-4300